

# THE COVID 19 IMPACT RISK ASSESSMENT FOR LAW FIRMS™

Risk Factors	High Risk Scenarios	Low Risk Scenarios
Practice Type	Litigation firms heavily dependent on advertising, high-volume, in-person intake. Immigration firms serving high-risk groups.	Transactional firms with document-driven work easily done by home-based staff or that can preform intake by phone or virtual means.
Remote Access	Firms with no prior experience in operating virtually.	Firms staffed by team members with remote access who telecommute regularly.
Type of Clients	The elderly, those with underlying conditions, or travelers to high-risk areas.	Under 60, generally healthy and able, with no high-risk travel.
Team	Attorneys and staff already exposed or in high-risk populations.	Attorneys or team with no exposure, in low-risk populations.
Referral Sources	Those in and around high-risk populations (i.e., ALFs, Hospitals, Nursing Homes, SNFs, Veterans Facilities).	Those not typically in and around high-risk populations.
Location	Inside a locked down area or an area with confirmed community spread.	Not in an area with cases or confirmed community spread.
Schools	Local schools close forcing parents to work from home.	Local schools remain open, parents can remain at work.
Emergency Funds	Firm with no emergency fund, forcing them to seek loans or use partner-financing.	Firm has built up an emergency fund, or has an open line of credit.
Public Relations	Careless use of social media that broadcasts firm infections, issues, internal struggles, or other negative messages.	Careful use of social media to communicate with clients, offer helpful resources and build firm's reputation.
Insurance	Firms who have no business interruption insurance.	Firms who have business interruption insurance that covers pandemic situations.

## Top Insights

## Top Actions

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